## Guidelines for conducting a Cultural Programs in Daffodil international University

Daffodil International University is one of the pioneer educational institutions that inspires and practices sound cultural activities. The young students always engaged themselves to the co-curriculum activities beside their academic activities to keep them cheer up and joyous.

To ensure well-planned activities in the cultural fields and to avoid any unwanted situation in campuses, DIU Authority is going to implement following policy, rules & regulations with immediate effect:

- 1. All kinds of program must be organized under banner of department or authorized club or section.
- 2. Department or club or sections have to take prior permission from DSA Office upon submission of following documents and DSA Office will inform the program information to the Office of the Registrar. Information document must include.
  - a. Forwarding Letter for permission with detail reason or purpose.
  - b. Program detail with Cultural activities (Such as: program name, invited guest, coordinator, detailed activities, cultural activities, name/mode of song or dance/fashion show, participants detail etc.).
  - c. Budget (if requires).
- 3. Club or section will emphasize on the cultural performances that will ensure transformation of knowledge and not encourage making the environment harmful/violate the university system or nation.
- 4. Concerned club or organizers have to ensure descent/polite dress code and performance of the participants and performers to maintain the rules and regulation of the university.
- 5. Any indecent dress/activities/performance (such as: DJ party/dance, practicing unacceptable culture) will not be tolerated in the campuses and if found, authority have the right to stop the program or event instantly due to violating the system/rules of DIU.
- 6. Concerned & related section/person (employee or student) will be punished according to rule due to violating the system and hampering reputation of DIU.
- 7. The above mentioned rules or system will be applicable also for all including other concerns under Daffodil Family.

All employees, students, faculty members and other related people are asked to follow the guideline with immediate effect after circulating the rules among all.